



Cancellation and non-attendance policy

– Please print and retain for future reference

***** Please note that the policy applies to cancellations for all reasons including illness *****

Private Lessons

- Cancellation with at least 48 hours notice: **no fee charged**
- Cancellation with less than 48 hours notice: **half fee charged**
- Non-attendance with no notice given: **full fee charged**

N.B. Following a non-attended lesson you must contact us to rebook and until such time your slot may be offered to someone else.

- Frequent cancellations (regardless of notice given): we reserve the right to offer your timeslot to someone else.
- We can only reserve the same timeslot each week if you wish to attend it weekly.

Group Lessons / Workshops

- Fee is non refundable
- Regrettably no deductions will be made for any missed sessions
- If your lesson or workshop is cancelled, or payment has been sent for a lesson or workshop that is fully booked, a full refund will be given

Late Payments

- Payment must be made in full on or before each lesson (never in arrears). Any payments not received in full by the time of the lesson will incur an extra fee of £1



(form last updated July 2019)